

Jordan (Jo) Shadish

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About Me

A hardworking, fast learner, currently looking for an entry level retail position and the chance to gain retail experience.

Work Experience

Kroger - eCommerce Clerk

(Mar 2021 - Present)

Select and gather products for customers' on-line orders in the most efficient manner with attention to freshness and quality. Assemble customers' on-line orders, process coupons, payments, deliver and load orders to cars when customers arrive at the store for pick up.

Subway - Sandwich Artist

(Oct 2020 - Present)

Responsible for greeting guests, preparing food, ensuring sanitation standards, explaining menu items to guests, collecting payments, restocking supplies at the sandwich unit area, and doing basic paperwork duties.

foAudits - Graphic Designer

(Mar 2017 - Present)

Created logos and a cartoon strip for online websites.

Jefferson Forest High School - Tutor

(2019-2021)

Tutored students in Math, algebra through pre-calculus.

Education

Jefferson Forest High School - Senior

(October 2020 - Present)

- Advanced Placement (AP) course work (eight AP classes)
- Anticipated diploma, May 2021
- National Honor Society
- Honor Roll 2016-Present
- 3.8 GPA

Skills

- Four years of Spanish coursework, proficiency level: Intermediate
- Two years of French coursework, proficiency level: Basic
- Excel, Word, Powerpoint
- LibreOffice, various paint programs, Corel Video Studio Pro
- iOS, Android, Windows 7-10, GNU/Linux
- Virtualization under Linux

Awards

- National Honors Society - Academic Award
- Ten years of martial arts Karate training.
Achieved Black Belt level

